

**Mamaroneck Library Board of Trustees Meeting
Minutes for November 13, 2024
Mamaroneck Public Library**

Call to Order

Ellen Hauptman, President, called the meeting to order at 7pm

Board members present: Lilliana Diaz-Pederosa, George Mgrditchian, Sid Albert, Janice Goldklang, Paul Ryan, Deena Demasi, Ellen Freeman

Also present: Trish Byrnes, Interim Director

Board members absent: Elenita Chmilowski, Luisa Fuentes

Also attending: Richard Acks (non-board treasurer)

Motion to approve the minutes: A motion to approve the October meeting minutes was made by Paul Ryan, seconded by Sid Albert; all approved.

Audit of Bills: A motion to approve the bills was made by Sid Albert, seconded by Paul Ryan. All bills presented were approved by the Board.

Financial Update: Lilliana presented the financial update. Income continues to be better than plan, mostly due to interest. Expenses are less than plan. A motion to approve the financials and bank reconciliations was made by George Mgrditchian and seconded by Sid Albert. All approved.

Bank Fraud: Two computer generated checks were identified as fraudulent. One for \$6,200 and the other for \$7,500. TD Bank cashed the checks and TD Bank will return the money. We must now purchase a service to verify our checks and ACH transactions before money is paid to the recipient. Linda Bhandari is following up with TD Bank about this service.

5 Year Plan: Our 5 year plan has expired and needs to be updated. Ellen Freeman, Janice Goldklang and Lilliana Diaz will work on a new plan starting in January 2025.

Sprinkler System Repair contract came in today. We are signing the contract awarded to Labriola and sons for the excavation and restoration portion of the project. Hopefully, work will begin by the end of the month.

Election update: Trish stated that we are on target for every task of the election. There are only 2 people running for trustees (3 slots are open).

Update on the size of the Board: George Mgrditchian reported that he was in contact with Steve Otis who will put this forward in January. There is no date for the approval.

Newsletter status – Deena Demasi said that she has been looking at all our media in order to make sure that the newsletter will be distinct rather than overlapping information. She thought

the newsletter “needed to have a greater purpose” rather than look like an email blast. She suggested that the newsletter be quarterly.

Fundraising Committee update – Rather than do monthly events we should plan 2 larger events each year in addition to Giving Tuesday and our Year End Appeal. One idea presented was “library mini golf”. Another event would be during Library Appreciation Month. Janice Goldklang will try to get an author for this event.

Raise for Patsy D’Ambrosio: Patsey has a unique position with very specialized skills and we are waiting for a revised stipulation to move forward.

Additional fundraising: – Sid has put together approximately 11 vendors for the crafts fair to be held on Saturday December 7. This fair is in coordination with Santa coming to the library. Additionally, the fundraising committee will have a table in the lobby.

The Board approved the appointment of Claire Struck as a full time Librarian in the children’s room.

At 7:51, we moved to Executive Session to discuss Pending Litigation.

The executive session ended at 8:44.

A motion was made to close the meeting. All voted in favor. The meeting was adjourned at 8:45.