

Library Board of Trustees – Meeting January 8, 2025

Agenda

1. Approve Minutes – November 13, 2024 meeting
2. Audit of Bills (2 months)
3. Financial Update
4. Appointing a New Board Member – David Brown (will need to run for election in 2025; term expires 5/27)
5. Fundraising Committee Update
6. Newsletter Status
7. Distribution of large donation
8. Sprinkler System Repair – Status

**Mamaroneck Library Board of Trustees Meeting
Minutes for November 13, 2024
Mamaroneck Public Library**

Call to Order

Ellen Hauptman, President, called the meeting to order at 7pm

Board members present: Lilliana Diaz-Pederosa, George Mgrditchian, Sid Albert, Janice Goldklang, Paul Ryan, Deena Demasi, Ellen Freeman

Also present: Trish Byrnes, Interim Director

Board members absent: Elenita Chmilowski, Luisa Fuentes

Also attending: Richard Acks (non-board treasurer)

Motion to approve the minutes: A motion to approve the October meeting minutes was made by Paul Ryan, seconded by Sid Albert; all approved.

Audit of Bills: A motion to approve the bills was made by Sid Albert, seconded by Paul Ryan. All bills presented were approved by the Board.

Financial Update: Lilliana presented the financial update. Income continues to be better than plan, mostly due to interest. Expenses are less than plan. A motion to approve the financials and bank reconciliations was made by George Mgrditchian and seconded by Sid Albert. All approved.

Bank Fraud: Two computer generated checks were identified as fraudulent. One for \$6,200 and the other for \$7,500. TD Bank cashed the checks and TD Bank will return the money. We must now purchase a service to verify our checks and ACH transactions before money is paid to the recipient. Linda Bhandari is following up with TD Bank about this service.

5 Year Plan: Our 5 year plan has expired and needs to be updated. Ellen Freeman, Janice Goldklang and Lilliana Diaz will work on a new plan starting in January 2025.

Sprinkler System Repair contract came in today. We are signing the contract awarded to Labriola and sons for the excavation and restoration portion of the project. Hopefully, work will begin by the end of the month.

Election update: Trish stated that we are on target for every task of the election. There are only 2 people running for trustees (3 slots are open).

Update on the size of the Board: George Mgrditchian reported that he was in contact with Steve Otis who will put this forward in January. There is no date for the approval.

Newsletter status – Deena Demasi said that she has been looking at all our media in order to make sure that the newsletter will be distinct rather than overlapping information. She thought

the newsletter “needed to have a greater purpose” rather than look like an email blast. She suggested that the newsletter be quarterly.

Fundraising Committee update – Rather than do monthly events we should plan 2 larger events each year in addition to Giving Tuesday and our Year End Appeal. One idea presented was “library mini golf”. Another event would be during Library Appreciation Month. Janice Goldklang will try to get an author for this event.

Raise for Patsy D’Ambrosio: Patsey has a unique position with very specialized skills and we are waiting for a revised stipulation to move forward.

Additional fundraising: – Sid has put together approximately 11 vendors for the crafts fair to be held on Saturday December 7. This fair is in coordination with Santa coming to the library. Additionally, the fundraising committee will have a table in the lobby.

The Board approved the appointment of Claire Struck as a full time Librarian in the children’s room.

At 7:51, we moved to Executive Session to discuss Pending Litigation.

The executive session ended at 8:44.

A motion was made to close the meeting. All voted in favor. The meeting was adjourned at 8:45.

MAMARONECK PUBLIC LIBRARY DISTRICT
INVOICES FOR APPROVAL

January 2025

****Standard Pre-approved Payments Sent per Board Resolution**
*****PAYMENTS BY DIRECT BANK CHARGE)**

**Payments Sent to Avoid Late Fees as per Board Resolution

ACCOUNTS	VENDORS	INVOICE AMT	TOTAL AMT	NOTES
Audio Visual	TD Card (Amazon)	\$ 22.28		DVD
	TD Card (Amazon)	\$ 19.96		DVD
	TD Card (Amazon)	\$ 19.96	\$ 62.20	DVD
Books	Baker & Taylor	\$ 97.65	\$ 97.65	
Building Maintenance	Liberty Drain & Sewer	\$ 375.00		Clogged drain
	TD Card	\$ 499.75		Overpaid - request credit
	Stephen Labriola & Sons	\$ 3,500.00	\$ 4,374.75	Deposit on 2nd phase
Contracts	Angus Theriault	\$ 350.00		Gutter cleaning
	Glen Environmental	\$ 110.00		Pest control
	Delage	\$ 91.11		Auto Pay
	Connecticut Business System	\$ 338.50	\$ 889.61	Copiers
Computer Software	Lift Forward	\$ 34.80		
	Google Cloud	\$ 13.09		
	Clover	\$ 35.00	\$ 82.89	
Education	Gannett NYNJ	\$ 30.18		Newspaper ad
	Petty Cash	\$ 21.44		Election materials
	Phoenix Graphics	\$ 280.00		Ballots
	Ron's Trucking	\$ 750.00	\$ 1,081.62	Voting machines
Fuel / Utilities	Con Edison	\$ 1,935.52		
	WJWW	\$ 330.44		
	WJWW	\$ 17.00	\$ 2,282.96	
Health Insurance	AARP Healthcare	\$ 1,959.59		Monthly Medicare Supplement
	CSEA EE Benefit Fund	\$ 1,357.92		EE Dental + Vision
	NYS EE Health Insurance	\$ 27,161.84		January

MAMARONECK PUBLIC LIBRARY DISTRICT
INVOICES FOR APPROVAL

January 2025

****Standard Pre-approved Payments Sent per Board Resolution**
*****PAYMENTS BY DIRECT BANK CHARGE)**

**Payments Sent to Avoid Late Fees as per Board Resolution

ACCOUNTS	VENDORS	INVOICE AMT	TOTAL AMT	NOTES
	United Health Care	\$ 506.20	\$ 30,985.55	Retirees RX
Marketing	Minuteman Press	\$ 4,086.28	\$ 4,086.28	Fundraising letter
Postage	TD Credit Card(USPS)	\$ 102.20	\$ 102.20	Postage
Professional Services	Law Firm of Robert Agostisi	\$ 8,910.00	\$ 8,910.00	
Programs, Adult	TD Card (Amazon)	\$ 49.38	\$ 49.38	Candle Wax Kit
Programs, Youth Svs.	Sonal Patel-Sheth	\$ 115.00		Diwali Program
	TD Card	\$ 20.97		Hanukkah Program
	TD Card	\$ 54.95		Candy Canes
	TD Card	\$ 10.84		Santa Program
	TD Card	\$ 94.94		Candy Canes/Coloring books
	Paula T. Romeo	\$ 225.00	\$ 521.70	HW help teacher
Retirement Health	Brigitte Dickinson	\$ 185.00		Retiree reimbursement
	Elaine Hennessey	\$ 185.00		Retiree reimbursement
	Giuliana Maida	\$ 185.00	\$ 555.00	Retiree reimbursement
Supplies	Petty Cash	\$ 19.12		1/2 & 1/2
	Petty Cash	\$ 50.00		Tip newspaper deliv
	Staples	\$ 50.77		Supplies
	TD Card (Amazon)	\$ 7.59		Cover Cord for wires
	TD Card (Amazon)	\$ 66.80		Book Tape
	TD Card (Amazon)	\$ 31.99		TV Stand

**MAMARONECK PUBLIC LIBRARY DISTRICT
INVOICES FOR APPROVAL**

January 2025

****Standard Pre-approved Payments Sent per Board Resolution
*** (PAYMENTS BY DIRECT BANK CHARGE)
Payments Sent to Avoid Late Fees as per Board Resolution

ACCOUNTS	VENDORS	INVOICE AMT	TOTAL AMT	NOTES
	TD Card (Amazon)	\$ 9.99		Stamp
	TD Card(Amazon)	\$ 21.78	\$ 271.40	Poster-Labor Law
Technology	TD Card(Amazon)	<u>13.99</u>		mouse
Telephone	TD Card (NUSO)	\$ 472.33		Monthly - Phone
	Verizon	\$ 270.99		Monthly - Phone
	Verizon	\$ 36.91		Monthly - Phone
	Optimum	\$ 299.94	\$ 1,080.17	
	TD Card (Team Logic)	\$ 2,437.00	\$ 2,437.00	Maintenance
Union Dues	CSEA, Inc	\$ 351.08		Payroll 12/15/24
	CSEA, Inc	\$ 351.08	\$ 702.16	Payroll 12/31/24
TOTAL EXPENSES			\$ 60,147.50	



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E STATEMENT OF ACCOUNT

MAMARONECK PUBLIC LIBRARY DISTRICT
DAILY OPERATIONS
136 PROSPECT AVE
MAMARONECK NY 10543

Page: 1 of 4
Statement Period: Dec 01 2024-Dec 31 2024
Cust Ref #: 4434935594-808-E-###
Primary Account #:

Municipal Advantage Checking

MAMARONECK PUBLIC LIBRARY DISTRICT
DAILY OPERATIONS

Account #

ACCOUNT SUMMARY

Table with 4 columns: Description, Amount, Description, Amount. Rows include Beginning Balance, Deposits, Electronic Deposits, Other Credits, Checks Paid, Electronic Payments, Ending Balance, Average Collected Balance, Interest Earned This Period, Interest Paid Year-to-Date, Annual Percentage Yield Earned, Days in Period.

DAILY ACCOUNT ACTIVITY

Deposits

Table with 3 columns: POSTING DATE, DESCRIPTION, AMOUNT. Lists deposit transactions from 12/02 to 12/31 with a subtotal of 82,560.93.

Electronic Deposits

Table with 3 columns: POSTING DATE, DESCRIPTION, AMOUNT. Lists electronic deposit transactions from 12/02 to 12/17.

Call 1-800-937-2000 for 24-hour Bank-by-Phone services or connect to www.tdbank.com



America's Most Convenient Bank®

STATEMENT OF ACCOUNT

MAMARONECK PUBLIC LIBRARY DISTRICT
DAILY OPERATIONS

Page: 3 of 4
Statement Period: Dec 01 2024-Dec 31 2024
Cust Ref #: 4434935594-808-E-###
Primary Account #:

DAILY ACCOUNT ACTIVITY

Electronic Deposits (continued)

POSTING DATE	DESCRIPTION	AMOUNT
12/20	MERCHANT SERVICES CR, TD MERCHANT SVS DEPOSIT 958232648880	19.99
12/20	CCD DEPOSIT, AMERICAN EXPRESS SETTLEMENT 6317331908	7.34
12/23	MERCHANT SERVICES CR, TD MERCHANT SVS DEPOSIT 958232648880	36.95
12/26	MERCHANT SERVICES CR, TD MERCHANT SVS DEPOSIT 958232648880	46.00
12/26	CCD DEPOSIT, AMERICAN EXPRESS SETTLEMENT 6317331908	3.91
12/30	MERCHANT SERVICES CR, TD MERCHANT SVS DEPOSIT 958232648880	35.75
12/31	MERCHANT SERVICES CR, TD MERCHANT SVS DEPOSIT 958232648880	11.20

Subtotal: 1,350.49

Other Credits

POSTING DATE	DESCRIPTION	AMOUNT
12/16	CREDIT INTEREST, ANALYSIS INT	2,439.29

Subtotal: 2,439.29

Checks Paid

No. Checks: 38

*Indicates break in serial sequence or check processed electronically and listed under Electronic Payments

DATE	SERIAL NO.	AMOUNT	DATE	SERIAL NO.	AMOUNT
12/09	13089	200.00	12/13	13252	142,332.00
12/05	13186*	300.00	12/19	13253	228.45
12/05	13210*	174.70	12/10	13254	270.85
12/19	13215*	225.00	12/12	13255	270.00
12/11	13223*	465.60	12/10	13257*	5,396.85
12/17	13228*	110.00	12/12	13259*	270.00
12/05	13229	1,825.84	12/12	13261*	1,404.00
12/05	13230	313.00	12/16	13262	5,790.00
12/03	13234*	315.17	12/16	13263	1,189.84
12/02	13236*	7.49	12/24	13264	50.00
12/05	13240*	174.70	12/31	13266*	1,959.59
12/16	13242*	174.70	12/24	13267	19.12
12/05	13243	174.70	12/27	13268	375.00
12/05	13244	26.99	12/30	13269	350.00
12/02	13246*	1,500.00	12/31	13274*	27,161.84
12/10	13248*	2,000.00	12/24	13276*	21.44
12/17	13249	270.00	12/26	13278*	280.00
12/16	13250	338.50	12/27	13279	225.00
12/13	13251	300.00	12/27	13281*	50.77

Subtotal: 196,541.14

Mamaroneck Public Library

0223 TD Daily Operating 5594, Period Ending 12/31/2024

RECONCILIATION REPORT

Reconciled on: 01/02/2025

Reconciled by: Pearl Rose

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance	1,311,536.60
Interest earned	2,439.29
Checks and payments cleared (54)	-366,806.36
Deposits and other credits cleared (28)	83,924.42
Statement ending balance	<u>1,031,093.95</u>
Uncleared transactions as of 12/31/2024	-14,075.27
Register balance as of 12/31/2024	1,017,018.68
Cleared transactions after 12/31/2024	0.00
Uncleared transactions after 12/31/2024	-3,956.70
Register balance as of 01/02/2025	<u>1,013,061.98</u>

Details

Checks and payments cleared (54)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
07/25/2024	Bill Payment	13089	Jian Yang Rong	-200.00
10/17/2024	Bill Payment	13186	Hudson River Museum	-300.00
11/05/2024	Bill Payment	13215	Erika Greenburg	-225.00
11/05/2024	Bill Payment	13223	UnitedHealthCare	-465.60
11/05/2024	Bill Payment	13210	Brigitte Dickinson	-174.70
11/19/2024	Bill Payment	13234	CSEA, Inc.	-315.17
11/19/2024	Bill Payment	13236	Petty Cash - Mamaroneck Pu...	-7.49
11/19/2024	Bill Payment	13242	Brigitte Dickinson	-174.70
11/19/2024	Bill Payment	13244	Midwest Tape	-26.99
11/19/2024	Bill Payment	13228	Glen Environmental	-110.00
11/19/2024	Bill Payment	13229	UnitedHealthcare-AARP	-1,825.84
11/19/2024	Bill Payment	13230	Westchester County Board of ...	-313.00
11/19/2024	Bill Payment	13243	Elaine Hennessey	-174.70
11/19/2024	Bill Payment	13240	Giuliana Maida	-174.70
11/25/2024	Bill Payment	13246	Petty Cash - Mamaroneck Pu...	-1,500.00
12/03/2024	Expense		TD Merchant	-56.41
12/03/2024	Expense		Con Edison	-1,935.52
12/03/2024	Expense		Westchester Joint Water Works	-17.00
12/03/2024	Expense		Verizon	-36.91
12/03/2024	Bill Payment	13248	Stephen Labriola& Sons Exca...	-2,000.00
12/05/2024	Bill Payment	13250	Connecticut Business System	-338.50
12/05/2024	Check	13259	Sudha Shukla	-270.00
12/05/2024	Check	13261	Unitec Ver-tech Elevator Co.	-1,404.00
12/05/2024	Check	13262	Law Firm of Robert Agostisi, P.C	-5,790.00
12/05/2024	Bill Payment		Carol Guadagnolo	-270.00
12/05/2024	Bill Payment	13251	Minnie Gaddis	-300.00
12/05/2024	Bill Payment	13252	NYS and Local Retirement Sy...	-142,332.00
12/05/2024	Bill Payment	13253	Overdrive, Inc.	-228.45
12/05/2024	Bill Payment	13254	Petty Cash - Mamaroneck Pu...	-270.85
12/05/2024	Bill Payment	13255	Robert G. Stark	-270.00
12/05/2024	Bill Payment	13257	TD Card Services	-5,396.85
12/05/2024	Check	13263	CSEA Employee Benefit Fund	-1,189.84
12/05/2024	Expense		Westchester Joint Water Works	-330.44
12/05/2024	Expense		GOOGLE	-13.09
12/05/2024	Expense		Clover App Market	-35.00
12/09/2024	Transfer			-50,000.00
12/17/2024	Expense		Optimum	-299.94
12/17/2024	Expense		De Lage Landen Financial Se...	-91.11
12/18/2024	Check	13268	Liberty Drain and Sewer Inc	-375.00

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
12/18/2024	Bill Payment	13281	Staples Contract & Commercial	-50.77
12/18/2024	Check	13267	Petty Cash - Mamaroneck Pu...	-19.12
12/18/2024	Bill Payment	13278	Phoenix Graphics Inc	-280.00
12/18/2024	Bill Payment	13274	NYS Employee Health Ins Pe...	-27,161.84
12/18/2024	Check	13269	Angus Theriault & Sons. Inc.	-350.00
12/18/2024	Check	13264	Petty Cash - Mamaroneck Pu...	-50.00
12/18/2024	Check	13266	UnitedHealthcare-AARP	-1,959.59
12/18/2024	Bill Payment	13279	Paula T Romeo	-225.00
12/18/2024	Bill Payment	13276	Petty Cash - Mamaroneck Pu...	-21.44
12/23/2024	Transfer			-40,000.00
12/24/2024	Expense		Liffforward	-34.80
12/24/2024	Expense		Verizon	-270.99
12/24/2024	Expense		Amex	-13.00
12/24/2024	Expense		Westchester Joint Water Works	-17.00
12/31/2024	Transfer			-77,114.01

Total -366,806.36

Deposits and other credits cleared (28)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
11/30/2024	Deposit			2.00
12/02/2024	Deposit			2,634.23
12/02/2024	Deposit			29.20
12/05/2024	Deposit			13.60
12/06/2024	Deposit			16.70
12/07/2024	Deposit			187.50
12/09/2024	Deposit			15.00
12/10/2024	Deposit			587.50
12/10/2024	Deposit			5,947.50
12/11/2024	Deposit			4.00
12/12/2024	Deposit			16.00
12/13/2024	Deposit			225.00
12/14/2024	Deposit			5.60
12/16/2024	Deposit			100.00
12/17/2024	Deposit			2,219.00
12/17/2024	Deposit			350.00
12/17/2024	Deposit			6,600.00
12/18/2024	Deposit			7.50
12/19/2024	Deposit			19.99
12/20/2024	Deposit			36.95
12/23/2024	Deposit			4.00
12/24/2024	Deposit			5,867.42
12/24/2024	Deposit			1,765.59
12/24/2024	Deposit			46.00
12/28/2024	Deposit			35.75
12/30/2024	Deposit			57,077.19
12/30/2024	Deposit			11.20
12/31/2024	Deposit		Ottinger, Richard Mr. and Mrs.	100.00

Total 83,924.42

Additional Information

Uncleared checks and payments as of 12/31/2024

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
11/05/2024	Bill Payment	13207	Andrea Raigosa-Lopez	-18.00
11/19/2024	Bill Payment	13237	Westchester County Dept of H...	-40.00
11/19/2024	Bill Payment	13233	Bond, Schoeneck and King, P...	-442.50
11/20/2024	Check	13345	ABC Company	-10.00
12/05/2024	Bill Payment	13256	Staples Contract & Commercial	-104.07
12/05/2024	Bill Payment	13258	UnitedHealthCare	-465.60

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
12/05/2024	Check	13260	Superior Lighting	-499.75
12/18/2024	Bill Payment	13271	CSEA, Inc.	-346.46
12/18/2024	Check	13270	UnitedHealthCare	-506.20
12/18/2024	Check	13265	Stephen Labriola& Sons Exca...	-3,500.00
12/18/2024	Bill Payment	13272	Gannett NY-NJ LocalIQ	-30.18
12/18/2024	Bill Payment	13273	Glen Environmental	-110.00
12/18/2024	Bill Payment	13275	CSEA, Inc.	-351.08
12/18/2024	Bill Payment	13277	Minuteman Press	-4,086.28
12/18/2024	Bill Payment	13280	Ron's Trucking Corp	-750.00
12/30/2024	Bill Payment	13295	CSEA, Inc.	-351.08
12/30/2024	Bill Payment	13296	Brigitte Dickinson	-185.00
12/30/2024	Bill Payment	13297	Elaine Hennessey	-185.00
12/30/2024	Bill Payment	13298	Giuliana Maida	-185.00
12/30/2024	Bill Payment	13294	Connecticut Business System	-338.50
12/30/2024	Bill Payment	13293	Sonal Patel-Sheth	-115.00
12/30/2024	Bill Payment	13292	CSEA Employee Benefit Fund	-1,357.92
12/30/2024	Bill Payment	13291	Baker & Taylor L041129	-97.65

Total -14,075.27

Uncleared checks and payments after 12/31/2024

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
01/02/2025	Bill Payment	13299	TD Card Services	-3,956.70

Total -3,956.70



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E STATEMENT OF ACCOUNT

MAMARONECK PUBLIC LIBRARY DISTRICT
PAYROLL ACCOUNT
136 PROSPECT AVE
MAMARONECK NY 10543

Page: 1 of 2
Statement Period: Dec 01 2024-Dec 31 2024
Cust Ref #: 4308888217-808-E-***
Primary Account #:

Municipal Advantage Checking

MAMARONECK PUBLIC LIBRARY DISTRICT
PAYROLL ACCOUNT

Account #

ACCOUNT SUMMARY

Beginning Balance	58,217.82	Average Collected Balance	70,234.56
Electronic Deposits	90,000.00	Interest Earned This Period	0.00
		Interest Paid Year-to-Date	0.00
Electronic Payments	99,329.69	Annual Percentage Yield Earned	0.00%
Ending Balance	48,888.13	Days in Period	31

DAILY ACCOUNT ACTIVITY

Electronic Deposits

POSTING DATE	DESCRIPTION	AMOUNT
12/09	TD ETREASURY CR, Transfer From CK 4434935594	50,000.00
12/23	TD ETREASURY CR, Transfer From CK 4434935594	40,000.00
	Subtotal:	90,000.00

Electronic Payments

POSTING DATE	DESCRIPTION	AMOUNT
12/03	CTX DEBIT, ASCENSUS TRUST RET PLAN 432926 11302024	2,408.49
12/10	ACH DEBIT, NATIONWIDE PAYMENTS DCD0012022234	246.03
12/11	ACH DEBIT, 9102716322 CONS COLL 50208R	2,129.24
12/12	CCD DEBIT, ADP WAGE PAY WAGE PAY 944732690095BYM	31,872.10
12/12	CCD DEBIT, ADP TAX ADP TAX 96BYM 121350A01	13,081.07
12/13	CCD DEBIT, ADP PAYROLL FEES ADP FEES 437575894882	1,046.05
12/23	ACH DEBIT, NATIONWIDE PAYMENTS DCD0012076174	246.03
12/30	CCD DEBIT, ADP WAGE PAY WAGE PAY 610071633677BYM	33,888.58
12/30	CCD DEBIT, ADP TAX ADP TAX 96BYM 123152A01	13,993.27
12/30	CCD DEBIT, AFLAC NY ACHPMT 90609667	172.80
12/31	ACH DEBIT, NATIONWIDE PAYMENTS DCD0012113762	246.03
	Subtotal:	99,329.69

DAILY BALANCE SUMMARY

DATE	BALANCE	DATE	BALANCE
11/30	58,217.82	12/12	58,480.89
12/03	55,809.33	12/13	57,434.84
12/09	105,809.33	12/23	97,188.81
12/10	105,563.30	12/30	49,134.16
12/11	103,434.06	12/31	48,888.13

Call 1-800-937-2000 for 24-hour Bank-by-Phone services or connect to www.tdbank.com

Mamaroneck Public Library

0222 TD New Payroll 8217, Period Ending 12/31/2024

RECONCILIATION REPORT

Reconciled on: 01/02/2025

Reconciled by: Pearl Rose

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance.....	58,217.82
Checks and payments cleared (11).....	-99,329.69
Deposits and other credits cleared (2).....	90,000.00
Statement ending balance.....	<u>48,888.13</u>
Register balance as of 12/31/2024.....	48,888.13

Details

Checks and payments cleared (11)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
12/03/2024	Expense		Nationwide Retirement Solutio...	-246.03
12/03/2024	Expense		Ascensus Retirement Plan	-2,408.49
12/11/2024	Expense		NYS RETIREMENT PAYROLL	-2,129.24
12/15/2024	Journal	01(PR11/24-12/07/24)		-13,081.07
12/15/2024	Journal	01(PR11/24-12/07/24)		-31,872.10
12/23/2024	Expense		Nationwide Retirement Solutio...	-246.03
12/24/2024	Expense		AFLAC	-172.80
12/30/2024	Expense		Nationwide Retirement Solutio...	-246.03
12/31/2024	Journal	02(PR12/8-12/21/24)		-33,888.58
12/31/2024	Journal	02(PR12/8-12/21/24)		-13,993.27
12/31/2024	Journal	010		-1,046.05
Total				-99,329.69

Deposits and other credits cleared (2)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
12/09/2024	Transfer			50,000.00
12/23/2024	Transfer			40,000.00
Total				90,000.00



America's Most Convenient Bank®

E STATEMENT OF ACCOUNT

MAMARONECK PUBLIC LIBRARY DISTRICT
DONATION ACCOUNT
136 PROSPECT AVE
MAMARONECK NY 10543

Page: 1 of 2
Statement Period: Dec 01 2024-Dec 31 2024
Cust Ref #: 4268769169-808-E-***
Primary Account #:

Municipal Advantage Checking

MAMARONECK PUBLIC LIBRARY DISTRICT
DONATION ACCOUNT

Account #

ACCOUNT SUMMARY

Beginning Balance	343,095.40	Average Collected Balance	345,855.70
Electronic Deposits	77,114.01	Interest Earned This Period	0.00
Other Credits	528.47	Interest Paid Year-to-Date	7,121.48
Ending Balance	420,737.88	Annual Percentage Yield Earned	0.00%
		Days in Period	31

DAILY ACCOUNT ACTIVITY

Electronic Deposits

POSTING DATE	DESCRIPTION	AMOUNT
12/31	TD ETREASURY CR, Transfer From CK 4434935594	77,114.01
	Subtotal:	77,114.01

Other Credits

POSTING DATE	DESCRIPTION	AMOUNT
12/16	CREDIT INTEREST, ANALYSIS INT	528.47
	Subtotal:	528.47

DAILY BALANCE SUMMARY

DATE	BALANCE	DATE	BALANCE
11/30	343,095.40	12/31	420,737.88
12/16	343,623.87		

Mamaroneck Public Library

0219 TD Donations 9169, Period Ending 12/31/2024

RECONCILIATION REPORT

Reconciled on: 01/02/2025

Reconciled by: Pearl Rose

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance	343,095.40
Interest earned	528.47
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (1)	77,114.01
Statement ending balance	<u>420,737.88</u>

Register balance as of 12/31/2024 420,737.88

Details

Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
12/31/2024	Transfer			77,114.01
Total				77,114.01

Mamaroneck Public Library

Budget vs. Actuals: FY_2024_2025

FY25 P&L - December 2024

	Dec 2024		Total		
	Actual	Budget	YTD Actual	YTD Budget	Annual Budget
Income					
1001 Village of Mamaroneck Oper		270,803	1,624,816	1,895,618	3,249,631
2082 Fines	615	208	2,738	1,458	2,500
2083 Over and Short	-	-	-	-	-
2084 Lost and Paid	91	42	1,011	292	500
2401 Interest	2,968	104	30,953	729	1,250
2410 Hall Rental	3,038	146	5,605	1,021	1,750
2416 Book Sale	391	167	1,779	1,167	2,000
2703 Coffee Service		21	-	146	250
2770 Other Receipts		63	11,595	438	750
2780 Gifts and donation	77,214	-	92,783	-	-
2781 Appropriated Fund Transfer		34,065	-	238,454	408,778
3001 State Aide		499	5,596	3,491	5,985
3002 Emelin Theatre		1,964	20,053	13,747	23,567
3003 TAN Premium		63,889	2,885	447,222	766,667
Total Income	84,317	371,969	1,799,814	2,603,783	4,463,628
Gross Profit	84,317	371,969	1,799,814	2,603,783	4,463,628

Mamaroneck Public Library						
Budget vs. Actuals: FY_2024_2025						
FY25 P&L - December 2024						
	Dec 2024		Total			
Expenses	Actual	Budget	YTD Actual	YTD Budget	Annual Budget	Annual Budget
5000 Certorari		2,083	-	14,583	25,000	
7100 Salaries	97,089	105,106	665,437	735,744	1,261,276	
Overtime	315	833	2,084	5,833	10,000	
Overtime Regular Rate			3,687	-	-	
Total 7100 Salaries	97,404	105,940	671,208	756,161	1,271,276	
7401 Books Adult	39	-	2,902	-	-	
7402 Books Juv			777	-	-	
7405 Books YA			314	-	-	
Total 7401 Books Adult	39	-	3,993	-	-	
7406 Periodicals		267	4,291	1,867	3,200	
7407 Computer Software	35	500	5,745	3,500	6,000	
7408 AV Recording Adult	318		1,917	-	-	
7410 WLS/Team Logic	2,437	5,417	41,219	37,917	65,000	
7411 Professional Training			189	-	-	
7412 Programs		2,708	300	18,958	32,500	
7421 Programs Juv	522		11,986	-	-	
7424 Programs YA			19	-	-	
7425 Programs Adult	49		1,757	-	-	
Total 7412 Programs	571	2,708	14,063	18,958	32,500	

Mamaroneck Public Library						
Budget vs. Actuals: FY_2024_2025						
FY25 P&L - December 2024						
	Dec 2024			Total		
	Actual	Budget	YTD Actual	YTD Budget	Annual Budget	
7500 Fuel/Utilities	2,300	9,167	50,005	64,167	110,000	
7501 Building Maintenance	4,875	7,975	11,796	55,825	95,700	
7502 Contracts	2,288	7,917	35,602	55,417	95,000	
7600 Custodial Supplies		833	1,582	5,833	10,000	
7601 Supplies	258	833	3,710	5,833	10,000	
7602 Printing		417	-	2,917	5,000	
7603 Telephone	1,080	1,050	7,555	7,350	12,600	
7604 Postage	102	208	439	1,458	2,500	
7605 Professional Fees	5,790	3,333	51,208	23,333	40,000	
7606 Miscellaneous	13	208	324	1,458	2,500	
7607 Taxes		417	-	2,917	5,000	
7608 Building Insurance		4,167	48,057	29,167	50,000	
7609 Election	2,161	292	3,012	2,042	3,500	
7612 Coffee Expenses		229	7	1,604	2,750	
7613 Marketing	4,086	208	4,196	1,458	2,500	
7614 Technology	14	625	3,358	4,375	7,500	
7615 Outreach		833	-	5,833	10,000	
9010 NYS Retirement	142,332	13,108	142,332	91,758	157,300	
9030 Payroll Taxes	7,080	8,475	48,816	59,326	101,702	
9035 Payroll Expenses	890	1,000	7,055	7,000	12,000	
9040 Workers' Compensation		1,000	11,374	7,000	12,000	

Mamaroneck Public Library

Budget vs. Actuals: FY_2024_2025

FY25 P&L - December 2024

	Dec 2024		Total		
	Actual	Budget	YTD Actual	YTD Budget	Annual Budget
9055 Disability Insurance		633	1,922	4,433	7,600
9060 Health Insurance	25,897	26,250	164,028	183,750	315,000
9620 TAN Expenses			8,687	-	-
9621 TAN Interest Exp		100,333	-	702,333	1,204,000
9730 Bond Anticipation Note Int		16,375	102,675	114,625	196,500
9731 Bond Anticipation Note Pri		49,167	590,000	344,167	590,000
Total Expenses	299,970	371,969	2,040,365	2,603,783	4,463,628
Net Operating Income	(215,653)	0	(240,551)		0
Other Expenses					
Reconciliation Discrepancies					
Total Other Expenses	-	-	-	-	-
Net Other Income	-	-	-	-	-
Net Income	(215,653)	0	(240,551)		0

Mamaroneck Public Library Overtime Report FY 2024

136 Prospect Ave
Mamaroneck, New York 10453

December 2024 Overtime hours worked

Pay Period	Person	OT Hours(Time & Half)	OT Hours(Straight)	Date	Reason
12/15/2024	Joseph Derenzis				
	Patsy D'Ambrosio				
	Gerado Benavides	2.00			Party
	Teresa Beebe				
	Hilary Herzoff				
	Terry Nuna				
	Renee Rauch				
	Total OT Hours	2.00	-		
12/31/2024	Joseph Derenzis				
	Gerado Benavides	2.75		12/21/2024	Snow
	Terry Nuna		8.50		Earned Comp Time
	Teresa Beebe				
	Beverly Broodie Stewart				
	Sally Mathews				
	Total OT Hours	2.75	8.50		